

BOARD OF EDUCATION

Ellicottville Central School

**Regular Meeting
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**Sht. No. 1894
October 9, 2018**

OFFICIAL MINUTES

Members Present: Connie Hellwig, William Murphy, Carl Calarco, Debra Golley, Robert Van Wicklin (arrived at 8:30 pm), Leonard Zlockie

Members Absent: Nicole Klein

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Erich Ploetz

Staff Absent: None

Others Present: Kellen Quigley (Salamanca Press & Ellicottville Times), Matt Finn, Brennan Finn, Meganne Chapman, Glenn Hall

Call to order of meeting

President Hellwig called the regular meeting of September 18, 2018 of the Ellicottville Central School Board of Education to order at 7:05 p.m. The pledge to the flag of the United States was recited.

Roll Call

Nicole Klein - Absent

Changes, Additions and Deletions to the Agenda

ADDITIONS:

- Between Presentations & Reports and Communications, Commendations an Executive Session for one specific personnel item.
 - Building Tour (elementary flooding – lower level)
- 16n.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Richard Schaefer as Interim Elementary Principal effective October 10, 2018 in accordance with the terms and conditions set forth by the Board of Education.
- 16o.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Randy Wisner to receive time and a half of his hourly rate of pay for duties performed in emergency situations as determined by the superintendent or his designee, for the 2018/2019 school year.
- 16p.** Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chad Bartoszek to the position of Athletic Director effective October 21, 2018. Mr. Bartoszek shall receive a salary of \$12,000 (prorated) for the 2018/2019 school year.

Public Comment

None

Approve Agenda

Moved by Zlockie seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the October 9, 2018 Board of Education Meeting with additions.

**Yes – 5
No – 0
Carried**

Presentations & Reports:

Ski Trip (Glenn Hall) – Mr. Hall, Ski Club Advisor, stated that he would like to offer a student ski trip to Stowe, Vermont over February break (19th – 21st). He stated that the preliminary cost of the trip would be about \$500 per student. The trip would be combined with Cattaraugus-Little Valley. The price of the trip includes motor coach transportation, breakfast and dinner for two days, lodging and three days of ski passes. In order for the trip to be a go, there needs to be 40 students between the two schools. The Board members stated that it sounded like a nice trip and will take action on the approval later in the meeting.

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Class of 2019 Senior Trip - Matt Finn, Sr. Class Advisor and Meganne Chapman, Class President, presented the Class of 2019's proposal for their senior trip. Mr. Finn stated that the students were presented with four different proposals and 32 out of the 43 students in the class voted on the proposal of Baltimore and Ocean City, Maryland. The trip dates are proposed for June 22-24, 2019. The cost of the trip is around \$583 but could decrease if more students sign-up. Mr. Finn asked if there were a minimum number of students who need to attend in order for the trip to be a go. Superintendent Miller stated that the administration would make that decision. Debra Golley stated that she felt parents should be told up front starting in 9th grade when their students start fund raising, how the money raised will be distributed among the class activities. She stated that she feels the parents should be informed before they invest a lot of time in fundraising. President Hellwig stated the board will vote on the proposal later in the meeting and thanked the group for their thorough presentation.

Executive Session

Moved by Zlockie, seconded by Calarco to enter into executive session at 7:43 pm to discuss one specific personnel matter.

**Yes – 5
No – 0
Carried**

Moved by Golley, seconded by Murphy to come out of executive session and return to the regular meeting at 8:00 pm.

**Yes – 5
No – 0
Carried**

Communications, Commendations:

Building Tour – lower level elementary to view flood damage. Superintendent Miller stated that ServPro would be available to answer questions and discuss the damage.

Bob Van Wicklin arrived at 8:30 pm

Informational Items:

My School Bucks (Aimee Kilby) - Mrs. Kilby stated that the program allows parents to load money on to student meal accounts. There is no cost to the school district, but parents are charged a fee of \$2.49 per transaction (a transaction can include loading several students at one time). Parents can pay with credit, debit or electronic check. They will also still be able to send money in to the school for their child(rens) accounts. The Board agreed that Mrs. Kilby may proceed with the My School Bucks Program.

Superintendent's Report (Robert Miller):

1. Elementary basement flooding
2. Staff Development Day – Tuesday, October 9, 2018
3. Teacher Aides
4. Consultants last Friday (October 5, 2018), went smoothly. May have another avenue for more Medicaid reimbursement.
5. Would like to publicly thank the maintenance and cleaners. They came in Sunday evening to help clean up from the flood damage and stayed six hours. Can't thank them enough.
6. Governor Cuomo's office representative came to ECS on Wednesday, October 3, 2018 and announced that Helena Brierton has been named a New York State Master Teacher. Ms. Brierton is one of 275 educators from across the state that were named to this program.

Principals Reports:

MS/HS Principal (Erich Ploetz)

1. Homecoming Activities
2. "The Climb" Character Recognition Program
3. KED Peer 2 Peer Program – Wednesday, October 10th
4. Around the Horn – picture collage

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Consent Items:

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 19, 2018 and October 2, 2018
- b. Acknowledgement of the September 19, 2018 and October 4, 2018 Claims Auditor Reports
- c. Approval of the August 2018 Treasurer's Report

**Yes – 6
No – 0
Carried**

Committee Reports:

None

Discussion Items:

Demerging of Sports Teams – Revisiting, if students from West Valley don't sign up for winter and spring sports is the Board okay with demerging in that particular sport. The Board agreed to demerge if no one from West Valley signs up for a particular sport in the winter 2018-19 or spring 2019.

West Valley Sports Merger Extension – Superintendent Miller stated that the merger started in 2015. He added that Mr. Lawton, West Valley Superintendent, reached out with questions regarding an extension of the sports merger. Superintendent Miller asked the Board if they would be willing to enter into another sports merger with West Valley. The Board agreed that Ellicottville Central School is not interested in extending the sports merger agreement with West Valley Central School. The current agreement will expire at the end of the 2018/2019 school year.

Old Business:

None

New Business:

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a combined ski trip (with Cattaraugus/Little Valley) to Vermont in February 2019 under the supervision of Glenn Hall (ECS Ski Club Advisor).

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the Class of 2019 Sr. Trip June 22-24, 2019 to Ocean City & Baltimore, Maryland.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a donation to ECS from Jack Hushen of the following items: pop up tent, display tables, table cover and golf green markers.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the 8th grade trip to Washington, D.C. in June 2019.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a donation from the Ellicottville Rotary of 18 I-pads for the Prek classes at ECS.

**Yes – 6
No – 0
Carried**

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Personnel:

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Melissa Reedy and Jackie James as Student Council advisors for the 2018-2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Gay Fitzpatrick as a Homework Club advisor for the 2018-2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Ann Chamberlain as the advisor of Quiz Bowl and Scholastic Challenge for the 2018-2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Dana Cranmer to the substitute cafeteria worker list at a rate of \$10.40 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the tenure appointment of Katie Taylor (Teacher Assistant) effective October 14, 2018. Mrs. Taylor has her Level III- Teaching Assistant Certificate.

**Yes – 6
No – 0
Carried**

Moved by Golley, seconded by Van Wicklin, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the tenure appointment of Tracie Rapacioli-Myers (Teacher Assistant) effective October 29, 2018. Mrs. Rapacioli-Myers has her Level III- Teaching Assistant Certificate.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Calarco, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Randi Metzger to the permanent appointment of Teacher Aide effective October 17, 2018. Mrs. Metzger successfully completed one year of probation.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to rescind the appointment of Sharon Pitzonka to the position of part-time teacher aide effective September 25, 2018.

**Yes – 6
No – 0
Carried**

TABLED: Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of John Pfeffer to the position of Odyssey of the Mind coordinator for the 2018-2019 school year. Mr. Pfeffer will receive a salary of \$1,000 for this position.

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Moved by Zlockie, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Laurie Caldwell to the position of long-term substitute for 5th grade, effective October 15, 2018 – November 5, 2018 at a rate of \$130 per day.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Samantha Watkins (part-time cleaner) effective October 19, 2018.

**Yes – 6
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Evelyn Diaz (part-time teacher aide) effective September 28, 2018.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Tracy Ploetz to the substitute teacher aide list at a rate of \$10.40 per hour.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Richard Schaefer as Interim Elementary Principal effective October 10, 2018 pending agreement with the terms and conditions set forth by the Board of Education.

**Yes – 6
No – 0
Carried**

Moved by Calarco, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Randy Wisner to receive time and a half of his hourly rate of pay for duties performed in emergency situations as determined by the superintendent or his designee, for the 2018/2019 school year.

**Yes – 6
No – 0
Carried**

Moved by Van Wicklin, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Chad Bartoszek to the position of Athletic Director effective October 21, 2018. Mr. Bartoszek shall receive a salary of \$12,000 (prorated) for the 2018/2019 school year.

**Yes – 6
No – 0
Carried**

Policy & Regulation

- 1st reading of proposed changes to policy: #7240 Students Records Access and Challenge
- 1st reading and discussion of changes/updates to policy: #6121 Sexual Harassment in the Workplace

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Executive Session

Moved by Zlockie, seconded by Golley, to enter into executive session at 9:01 pm to discuss two specific personnel items.

**Yes – 6
No – 0
Carried**

Moved by Murphy, seconded by Van Wicklin, to come out of executive session at 9:45 pm and return to the regular meeting.

**Yes – 6
No – 0
Carried**

Adjournment of Meeting:

Moved by Murphy, seconded by Calarco, to adjourn the regular meeting of October 9, 2018 at 9:45 pm.

**Yes – 6
No – 0
Carried**

District Clerk

Deputy District Clerk